

Ward County Appraisal District

PO Box 905

Monahans, TX 79756

432(943)3224

wardcountycad@yahoo.com

Request for Delivery of Certain Notices by E-Mail

Texas Property Tax Code Sec. 1.086. On the written request of the **owner of a residential property that is occupied by the owner as the owner's principal residence**, the Chief Appraiser of the appraisal district in which the property is located shall send each notice required by this title related to the following to the email address of the owner:

- 1) A change in value of the property
- 2) The eligibility of the property for an exemption; or
- 3) The grant, denial, cancellation or other change in the status of an exemption or exemption application applicable to the property.

All documents submitted to the district by the property owner must be delivered in an Adobe Acrobat (pdf) file or as a jpg file. All documents must have an original signature.

It is the property owner's responsibility to provide a valid or updated email address to the district at the above address or email.

An email confirming your request will be sent prior to sending the first notice.

Tax Year:	Parcel ID Number:
Legal Description (Please Print):	
Owner Name (Please Print):	
Owner Mailing Address (Please Print):	
Daytime Phone:	
Email Address to be used for communications:	
<p>I certify that I am the owner of the residential property described above and that I occupy it as my principal residence. I request the appraisal district to deliver all required notices by electronic delivery to the email provided above. I understand that this agreement will remain in place until revoked by written request.</p> <p>Signature: _____</p> <p>Date: _____</p>	